

**BONNEVILLE PURCHASING INSTRUCTIONS  
TRANSMITTAL SHEET**

**Issued by Purchasing/Property Governance – DGP-7**

  
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**SUBJECT: BPI UPDATE 13-3, EFFECTIVE DATE 08/28/13**

An online copy of the BPI is available at <http://www.bpa.gov/corporate/business/bpi/>. The online BPI is a conformed copy with all changes included as of the current date and shall be effective until superseded. Archived editions of the BPI are retained by the Head of Contracting Activity and located in the agency approved Electronic Records Management System.

**1. BACKGROUND**

BPI Update 13-3 clarifies policy and procedures for Equal Opportunity for Veterans. The Vietnam Era Veterans' Readjustment Assistance Act of 1972 (VEVRA), Public Law 92-540, 38 U.S.C. 4211 and 4212, and the Jobs for Veterans Act (JVA), Public Law 107-288, prohibit employment discrimination against qualified covered veterans, require contractors to develop affirmative action plans for employment of veterans, and require reports on veteran employment under contracts covered by the Acts.

The Secretary of Labor (41 CFR part 60-250, part 61-250, part 60-300, and part 61-300) permits incorporation of the Act by reference. BPI Update 13-3 moves Equal Opportunity for Veterans requirements that were previously incorporated by reference into full text and creates new BPI sub-parts and clauses to identify the specific requirements for contractors subject to the Act.

Instructions for the Contracting Officer (CO) are provided below at Item 3.

**2. SUMMARY OF SUBSTANTIVE CHANGES:**

<b>Topic</b>	<b>BPI Section</b>	<b>Change</b>	<b>Clauses</b>
BPI Table of Contents		Updated Table of Contents and Revision Table to present date.	n/a
TI 13-1	12.4.1, 12.4.3	Finalizes TI 13-1 Whistleblower Protection and Enhancement Act requirements in BPI. No changes from content in TI 13-1. TI 13-1 is cancelled.	n/a
Labor Laws	10.2.2	Revises the definitions for veterans and persons with physical or mental disabilities.	n/a

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Labor Laws	10.8	<p>Adds new subpart “10.8 Equal Employment for Veterans.”</p> <p>Adds policy prohibiting award or modification of contracts covered by VEVRA/JVA if the contractor has not submitted an annual veterans employment report VETS-100/100A.</p> <p>Adds procedures for verifying annual veteran employment report VETS-100/100A submission.</p>	<p><b>New clauses and prescriptions:</b></p> <p>10-19 EQUAL OPPORTUNITY FOR VETERANS</p> <p>10-20 EMPLOYMENT REPORTS ON VETERANS</p>
Intergovernmental Contracts	25.1.1	Adds 10-19 EQUAL OPPORTUNITY FOR VETERANS to the list of clauses required in IGCs. Clause 10-19 is not applicable to IGCs with Indian Tribal Governments and foreign entities.	n/a
Acquisition of Commercial Items and Services	28.1.4	Subcontract Requirements: Inserts clauses 10-19 and 10-20 after (c) (2) (v), re-orders subsequent items.	n/a
	28.50	<p>Inserts clauses 10-19 and 10-20 after (a) (7), re-orders subsequent items.</p> <p>Inserts clauses 10-19 and 10-20 after (b) (8), re-orders subsequent items.</p> <p>Inserts 10-19 and 10-20 after (d)(2)(e), re-orders subsequent items.</p>	<p><b>Revised Clause Text:</b></p> <p>28-20 Requirements Unique to Government Contracts</p>

**3. INSTRUCTIONS TO CONTRACTING OFFICERS**

- A. After the effective date of BPI Update 13-3: the CO shall include Clauses 10-19 Equal Opportunity for Veterans and 10-20 Employment Report on Veterans in new solicitations and awards covered by the Act. For existing contract covered by the Act the Co shall include clauses 10-19 and 10-20 at the time of the contract modification or as soon as practicable.
- B. Contracts that will expire or be completed before the August 1<sup>st</sup>, 2014 – September 30<sup>th</sup>, 2014 reporting windows: The CO shall contact the HCA for guidance.
- C. After October 1, 2014: the CO shall check the Department of Labor VETS-100/100a system prior to award or modification of a non-commercial contract over \$150,000. The Co is prohibited from awarding or modifying a non-commercial contract with a contractor that has not submitted an annual veterans employment report for the previous reporting period.